

VILLAGE OF HERSHEY
APPLICATION FOR PLAN EXAMINATION
AND BUILDING PERMIT

Property Owner _____

Phone Number _____

Property Address _____

I. Location of Building:

(No. & Street) _____

Between _____ (Cross Street) and _____ (Cross Street)

Lot _____ Block _____ Lot Size _____

II. Flood District:

Is the proposed construction site within the Flood Plain District? [] Yes** [] No

** If yes, Flood Plain Certificate from a registered Engineer, Architect, or Land Surveyor and Flood Plain Development application must be attached to the building permit application for approval.

** A Flood Plain Development Application and Permit must be submitted along with this application.

III. Site or Plot Plan:

A site plan must be attached illustrating the following:

- a. North arrow and scale: Address, property lines, name of roads
- b. Illustration of proposed structure/building, including size and shape
- c. Location of proposed structure/building with written distances between proposed structure/building and the property lines
- d. An outline of all structures and driveways located on the lot and lot(s) adjacent to the locating of the proposed structure/building

* Is there an easement on the property described in the application? [] Yes** [] No

** If yes, easement must be clearly shown on the drawing of the premise in relationship to existing and proposed structures.

IV. Type and Cost of Building:

A. Type of Improvement:

- | | | |
|----------------------------|-------------------------|---------------------|
| [] New Structure/Building | [] Addition | [] Alteration |
| [] Wrecking | [] Repair, Replacement | [] Foundation only |

B. Ownership:

- Private (individual, corporation, nonprofit institution, etc.)
- Public (Federal, State, or local government)

B. Cost of Improvement:

Structure	\$ _____
To be installed but not included in above cost:	
a) Electrical	\$ _____
b) Plumbing	\$ _____
c) Heating, A/C	\$ _____
d) Other (Elevator, etc.)	\$ _____
Total Cost of Improvement	\$ _____

D. Proposed Use (for Wrecking, mark most recent use):

<u>Residential</u>	<u>Nonresidential**</u>
<input type="checkbox"/> One family	<input type="checkbox"/> Amusement, recreational
<input type="checkbox"/> Two or more families	<input type="checkbox"/> Church, other religious
Number of Units _____	<input type="checkbox"/> Industrial
<input type="checkbox"/> Transient hotel, motel	<input type="checkbox"/> Service station, repair garage
or dormitory	<input type="checkbox"/> Institutional
Number of Units _____	<input type="checkbox"/> Office, bank, professional
<input type="checkbox"/> Garage	<input type="checkbox"/> Public utility
<input type="checkbox"/> Carport	<input type="checkbox"/> School, library, educational
<input type="checkbox"/> Other - specify	<input type="checkbox"/> Stores, mercantile
_____	<input type="checkbox"/> Tanks, towers
_____	<input type="checkbox"/> Other – specify _____

** Nonresidential: Describe in detail the proposed use of the buildings:

(NOTE: ALL COMMERCIAL BUILDINGS MUST COMPLY WITH AMERICANS WITH DISABILITIES ACT REGULATIONS - ADA)

V. Selected Characteristics of Building

E. Principal Type of Frame:

- Masonry (wall bearing)
- Wood Frame
- Structural Steel
- Reinforced Concrete
- Other - specify _____

F. Principal Type of Heating Fuel:

- Gas
- Oil
- Electricity
- Coal
- Other - specify _____

G. Type of Sewage Disposal:

Public or private company Private (septic tank, etc.)

H. Type of Water Supply:

Public or private company Private (well, cistern)

I. Type of Mechanical:

Will there be central air conditioning? Yes No

Will there be an elevator? Yes No

J. Dimensions:

Height _____

Width and Length _____

Total area, square feet _____

K. Residential Buildings Only:

1. Number of Bedrooms _____

2. Number of Bathrooms
 Full _____
 Partial _____

3. Basement Yes No
 If yes, Partial Full Square Footage _____

CERTIFICATION: I, the undersigned owner/applicant of the subject property, have read this application for a building permit and certify that the information, drawings, and specifications herewith submitted are true and correct to the best of my knowledge and belief. I certify that the above construction and use will comply with Ordinance 4-411 and all zoning ordinances in all aspects.

Signature: _____ **Date:** _____

FOR OFFICE USE ONLY

APPLICATION ACTION: APPROVED DENIED
Reason for Denial: _____

Signature: _____ **Date:** _____
Chairman of Planning & Zoning Commission

Signature: _____ **Date:** _____
Village Clerk

Date Application Filed: _____ **Date Permit Fee Paid:** _____

Work must be completed by: _____ (one year from approval of the permit). After said date, a new permit application must be filed and fees paid again.